



award

ENI AWARD 2018

Frequently Asked Questions

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1. Is there a maximum number of words not to be exceeded in the Candidature Proposal Form?

Yes, applicants should not exceed 4500 characters (spaces included) when describing their research results in point 6 of the Candidature Proposal. Such form is supposed to be relatively short and nimble, providing just a rapid, though accurate, glance at the Candidate's work, whereas the publications listed in point 7 will give a more thorough view on the scientific value of the research presented.

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2. Concerning point 2 of the Candidature Proposal (Prize Section) I am not sure whether to put my research proposal in one section or in another.

We understand that often research is in between two – or more – fields and it can be difficult to indicate univocally which Prize you should apply for, but we nonetheless ask you to insert your research in the section that you feel is the best suitable for your work.

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3. How many publications do I have to list in point 7 ?

From one (minimum) to five (maximum). Please bear in mind that those publications (usually papers) have to be related to the research results presented and will have to clearly give proof of those results. Nonetheless, at least one of the selected papers must have been published within the period indicated in the Award Regulations (i.e. 5 years for the Energy Transition, Energy Frontiers and Advanced Environmental Solutions Prizes).

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4. Should I follow any precise rule regarding the name of the research?

No. You can choose the name that suits best your research results. The name can eventually coincide with the title of one of your papers, but it is not compulsory.

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5. What if I would like to insert a book in point 7 of the Candidature Proposal?

It is of course possible, but since applications are exclusively in an electronic format, we kindly ask the applicants who wish to do so either to insert separately an electronic copy of the book in the .zip file or to send an abstract of the book itself.

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6. I am not the main author in one of the selected papers in point 7 of the Candidature Proposal: is it a problem?

No. But it is compulsory that the applicant figures as the main author of the research and appears as main author of at least one paper indicated in point 7 of the Candidature Proposal.

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7. How many other collaborators of the research results shall I indicate?

If the research results that you are willing to submit have been fully coauthored (i.e. in terms of responsibilities, initial idea of the research, development of the project...) by a colleague of yours

and you feel that this person fully shares the paternity of this research results, his/her name should be listed in point 4 (simply copy and paste the paragraph). Please note that a maximum of two names could be listed in point 4; at the same time, if awarded, only a maximum of two representatives of the Candidature will be included in the Prize-Giving Ceremony events.

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- 8. One of my papers is currently under review, but since it is a very important piece of the research results, I would like to cite it in point 7 to give strength to my candidature, is it possible?**

Yes, it is, but only if the selected publication is at the final stage of the reviewing process (final proof or pre-print stage). We thus kindly ask our applicants to send a print proof of the paper and in addition to that a final version of the paper must be sent as soon as published, so that the Scientific Commission may evaluate it.

In any case at least one of the selected papers has to be published within the period indicated in the Award Regulations (i.e. 5 years for the Energy Transition, Energy Frontiers and Advanced Environmental Solutions Prizes).

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- 9. What kind of publications are suitable of being cited in point 7 of the Candidature Proposal?**

All kind of scientific publications: scientific and peer-reviewed papers or books. Please don't list reviews or patents in point 7.

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- 10. How many publications shall I indicate in the List of Publications form?**

As many as you wish; the only limit for each form is given by the size (they cannot exceed 3Mb for technical reasons). Please note that in the List of Publications form you should indicate

publications that give a good idea of your scientific activities in the last past years, not compulsorily related to the research results you present with your candidature.

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11. Should I win the Prize, what will happen? Is the amount in money of the Award tied up by any particular constraint regarding its end use?

There are no limitations regarding the use of the amount in money of the prize, and the winning candidates are free to use it in any way which is most suitable to them. Secondly, the winner of the prize, who is also the main representative of the research proposed for candidature, may decide to eventually distribute the amount of money between the other collaborators in the way he/she believes is the best and fairest.

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12. What do I have to do with my letters of endorsement, technical assessments, certificates or technical opinions?

Any letter of endorsement in support of your candidature should be written in English and refer explicitly to the current edition of the Eni Award. A maximum amount of five reference letters will be allowed to each Candidate; of these five letters, no more than two may be sent from the same Country. Such documents can be sent by email, fax or ordinary mail to the Eni award Scientific Secretariat within the deadline stated by the Official Announcement, kindly inserted in a .zip file.

Prospective reference letters will constitute supplementary merit.

In case of resubmissions, even if the Candidature is presented in nonconsecutive editions, together with the reasons of the resubmission the Candidate will compulsorily provide detailed and convincing information enabling to identify the scientific, technical and practical progress. These results must be properly demonstrated providing new publications, reference letters, certificates by a third party, etc.

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13. Do we have to use any specific electronic format in order to upload the electronic documents (Candidature Proposal, CV, list of publications)?

Yes, we ask our applicants to upload their forms in .pdf format. Files must not exceed 3Mb of size and their name can contain only standard alphanumeric characters (e.g. no accents or dieresis, etc.); otherwise, due to technical reasons, we won't be able to open them once uploaded.

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14. After having uploaded the forms and the .zip file, what happens if I cannot see that my application status has changed?

The Scientific Secretariat will check your uploaded files (both the forms and the .zip file) within 72 hours from your upload. Finally, the Secretariat will send you an e-mail in which an acknowledgement of your candidature will be provided.

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15. What are all the practical steps I need to follow in order to apply to the Eni Award?

The application process of the Eni Award is mostly electronic and web-based in order to submit candidatures in an easier and simpler way for all applicants.

Here you will find all the steps you will have to follow in order to apply:

- **1.** Please send an **email** to **eniaward@feem.it** where you state your intention to participate as a Candidate to Eni Award.

- **2.** You will then receive an email from us in which all your personal data will be contained in order to be able to log in the private area of the website (<http://www.ea2018.net/dsstudio/index.aspx>). Hereby you find a *facsimile example* of our letter:

Dear Prof. XYZ,

Thank you for submitting your candidature to the **Eni Award 2018**, it is a great honour for us to have you among our Candidates.

Here you will find your username and password that will allow you to access to the private area and upload your forms. You will also find the personal code that will identify your application and will be used in the uploading procedure of the .zip file.

Private area web address: www.ea2018.net/
Username: 4XYZ
Password: 4XYZ22
Personal code: 4c2XYZ

Please remember that once logged into the private area you will have the possibility to change your password.

Furthermore, in the private area there will be a FAQ section where further information will be available and where useful hints regarding the Candidatures and the candidature process will be given. The Eni Award Scientific Secretariat will remain at your entire disposal during the whole process for any further information or clarification.

Sincerely yours,
The Eni Award Scientific Secretariat

—
The Eni Award Scientific Secretariat

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20123 Milano - Italy
Tel: +39-02.52036934 switchboard
Fax: +39-02.48197724
e-mail: eniaward@feem.it


Please note that your username will be different from your personal code!

You will have to use your username ONLY to get into the website, while your personal code is a unique code with which your candidature is “labelled”.


- **3.** You can now enter in the personal area and upload your forms (Candidature Proposal, List of Publications and CV).

Log-in page

eni.com Contacts FAQ




User: Password:


visita eni.com

Getting Started

eni.com Contacts FAQ



User panel

Type: candidate
Username: 8TcuAno

Submission Status

Modify Password
Modify Personal Data
Upload Files
Download Forms
Frequently asked questions (FAQ)
Contact Us
Logout

Submission Status

Name	Surname	Code	Prize	Forms	Ok	Papers	Endor	Fax
Another	Test	8c4TesAno	AES					

Files uploaded

Candidature proposal:

List of publications:

CV:


Papers (Zip File):

Endorsement:

GETTING STARTED


To begin the upload procedure of the documents required for your candidature presentation, please click

- Upload File

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Check your personal details

eni.com Contacts FAQ



User panel

Type: candidate
Username: 8TcuAno


Submission Status


Modify Password
Modify Personal Data
Upload Files
Download Forms
Frequently asked questions (FAQ)
Contact Us
Logout

Modify Personal Data

Name:	Another
Surname:	Test
Code:	8c4TesAno
Mail:	lorenzo.messagg@feem.it
Position: *	Select Position
Other:	
New submission / Resubmission: *	Select Value
Affiliation: *	
Candidate's Nationality: *	Select Country
Affiliation's Nationality: *	Select Country
Title of the Research: *	
Prize Section: *	Select Value


* Mandatory fields

 modify data

 visita eni.com

And upload your forms: click on “Upload File”

eni.com Contacts FAQ



User panel

Type: candidate
Username: 8TesAuo

Submission Status

Modify Password

Modify Personal Data

Upload Files

Download Forms

Frequently asked questions (FAQ)

Contact Us

Logout

Upload Files

Name	Surname	Code	Prize	Forms	Ok	Papers	Endor	Fax
Another	Test	8c4TesAuo	AES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Candidature Proposal: [\[Select file\]](#) Nessun file selezionato

List of publications: [\[Select file\]](#) Nessun file selezionato

CV: [\[Select file\]](#) Nessun file selezionato

[upload file](#)

FORMS SUBMISSION


In this page you can upload your forms.

We kindly ask you to submit the forms in .pdf format. Files must not exceed 3MB of size and their name can contain only standard alphanumeric characters (e.g. no accents or diacresis, etc), otherwise, due to technical reasons, we won't be able to open them.

When the files have been selected, please click on the "Upload Files" button to confirm the process.


Please note that once the uploading process is confirmed, the submitted forms will be considered final and unalterable by the Candidate. In case you wish to replace any document, please address to an Eni Award Scientific Secretariat officer.

In the "FAQ" (Frequently Asked Questions) section you will find answers to some of the most common doubts and problems. We wish to remind you, however, that the Scientific Secretariat will be always at your disposal for any kind of problem.

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and then upload your forms.

eni.com Contacts FAQ



User panel

Type: candidate
Username: 8TesAuo

Submission Status

Modify Password

Modify Personal Data

Upload Files

Download Forms

Frequently asked questions (FAQ)

Contact Us

Logout

Submission Status

Name	Surname	Code	Prize	Forms	Ok	Papers	Endor	Fax
Another	Test	8c4TesAuo	AES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Files uploaded

Candidature proposal:

List of publications:

CV:

Papers (Zip File):

Endorsement:

DOCUMENTS SUBMISSION

Thank you for having submitted your forms (Candidature Proposal, List of Publications and CV).

To proceed with your application you should send us **the package of the publications listed in point 7 of your Candidature Proposal.**

The files must be compressed into one single zip file renamed: "code".zip

The "code" is an exclusively personal code which is assigned to each candidate and is issued automatically by the system.

For example: if your personal code is **100c1aaa** you should send a zip file named: **100c1aaa.zip**


The .zip file must be forwarded by email to the repository address of the Eni Award Scientific Secretariat: repository-eniaward@feem.it

Please note that prospective endorsements, if any, must be compressed in the same zip file renamed: code.zip

The Eni Award Scientific Secretariat will verify within a week that the .zip file has been correctly sent and that the name of the file matches with the candidate's personal code.

Following the formal acceptance of the candidature proposal a summary form is issued containing the essential data regarding the proposal and your personal code.

The Scientific Secretariat of the Eni Award will then send you an email containing the confirmation of the generation of the summary form.

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PLEASE NOTE that once the upload is confirmed, the uploaded forms are considered unalterable, except by the System Administrators. _

- **4.** Once the forms are uploaded, you have to send the following package of documents:
- a) the publications listed in **point 7** of your Candidature Proposal, together with
 - b) endorsement letters, (if any) to the email address: **repository-eniaward@feem.it**.

All files must be **compressed into one single zip file renamed: code.zip**, where “code” stands for the personal code assigned to each candidate and is issued automatically by the system.

For example: if your personal code is 100c1aaa you should send a zip file named: 100c1aaa.zip

- **5.** Once your .zip file has been checked by the Scientific Secretariat, you will receive an e-mail in which we will provide the receipt of your candidature. In order to finalize and give legal value to your application, you will have to click on the link contained in that email, print it, and fax or email it, duly signed, no later than the deadline stated in the Eni Award 2018 official announcement, as showed below.

SUMMARY OF THE CANDIDATURE PROPOSAL

Surname: *Surname*
Candidature code:
Title of the research: *Title*

Prize section: Energy frontiers

To the Eni Award Scientific Secretariat:

I hereby declare that if my research will be rewarded, I, *Name Surname*, will commit myself to participate to the Award Winning Ceremony which will be held in Italy in second half of 2018.

DATE: *FacSimile*

SIGNATURE OF THE MAIN REPRESENTATIVE OF THE RESEARCH RESULTS:

N.B.:

This fax form has to be sent to the Scientific Secretariat before November 24, no later than 5.00 pm CET (Central European Time), as requested in the Official Announcement.

THE ENI AWARD SCIENTIFIC SECRETARIAT

Fondazione Eni Enrico Mattei

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